Arkansas Health Information Technology (HIT) Executive Committee Meeting
Ray Scott, MSW, State Coordinator for Health Information Technology
Friday, March 26, 2010
1401 West Capitol Avenue, Suite 300 Victory Building
Little Rock, Arkansas 72201
10:30 AM to 1:00 PM

Chairman: Joseph W. Thompson, MD, MPH
Surgeon General, State of Arkansas

EC members Present

Jerry Bradshaw	Randy Zook	Frank Scott	Tom Harbuck
Jean Block	Claire Bailey		

Alternates Present

Mary Leath (for Paul Halverson—replaced by Charles McGrew later in the meeting)
Blake Perry (for John Ahlen)   Bill Golden (for John Selig)   Jake Bleed (for Ann Purvis)

Observers Present

Elizabeth Andreoli	Dewey Freeman	Jonathan Fuchs	Eugene Gessow
Chris Holmes	Sara Israel	Michael Manley	Jerry Pack
Kym Patterson	Bruce Thomasson	Keith Vire	Tina Benton
Melissa St. Clair	Julia Kettlewell	Hannah Vogler	Melinda Wilkins
Craig May	Michele Hazelett		

Quorum present

Meeting Notes

- Meeting was called to order by Ray Scott at approximately 10:40AM.

- Minutes of previous meetings will be distributed for review, and acceptance at future meetings.

- Announcement: Appointment of Ray Scott as State HIT Coordinator.

    o Mr. Scott provided comments.

- Introduction of Voting Process by Ray Scott

    o After several questions by HIT Executive Committee members, Mary Leath motioned to accept the voting process, Bill Golden seconded the motion and it passed by unanimous vote.

- Mr. Scott introduced the purpose and process for the remainder of the meeting.

- Melinda Wilkins updated the HIT Executive Committee on the Legal and Policy workgroup.

- Keith Vire presented the Governance workgroup's draft section of the strategic plan.
    - Keith introduced the Governance workgroup proposal and provided background information.
    - After discussion among HIT Executive Committee members, Bill Golden made a motion to accept proposal with following understanding: add a member of the Health Community Board, provide clarification regarding the redrafting of the chart and additional language, and remove language around vendors. Jerry Bradshaw seconded the motion, and it was subsequently unanimously approved by the HIT Executive Committee members.
- Kym Patterson presented the Business and Technical Operations (BTO) workgroup draft section of the strategic plan.
    - Ms. Patterson introduced BTO proposal and provided background information
    - After discussion among HIT Executive Committee members, Bill Golden made a motion to accept general concept but to refer back to Work Group for additional clarification. These points of clarification include:
        - Include the Providers in the pilot or Proof of Concept phase
        - Reduce the specificity of resources and collaboration with Medicaid
        - Provide more generalizations in the public health meaningful use criteria
        - Add data standardization and normalization to the resources and staffing responsibilities
        - Add data quality and integrity functions to the resources and staffing responsibilities
    - Jerry Bradshaw seconded motion, and subsequently unanimously approved
- REC Update presented by Jonathan Fuchs.
    - Mr. Fuchs announced that Dr. Paslidis has resigned from AFMC, and that John Robbins is acting CEO.
    - REC was the first to submit their Operational Plan, which has been approved with minor revision from ONC.
- Dewey Freeman presented the Technical Infrastructure (TI) workgroup's draft section of the strategic plan
    - Mr. Freeman introduced the TI proposal and provided background information.

- o After discussion among HIT Executive Committee members, Blake Perry made a motion to accept the proposal. Claire Bailey seconded the motion, which was then unanimously approved.
- Randy Zook presented the Finance Workgroup's draft section of the strategic plan.
  - o Mr. Zook introduced the Finance proposal and provided background information.
  - o After discussion among HIT Executive Committee members, Tom Harbuck made a motion to accept the proposal with the following amendments: clarification on the Exchange Functionality and further clarification of 'utility type'. Bill Golden seconded the motion which was then unanimously approved.
- Meeting adjourned at 12:50PM.